



THE CLASSICAL ACADEMY

BOARD OF DIRECTORS MEETING

(OPEN TO THE PUBLIC)

DATE: TUESDAY, JANUARY 11, 2022, 6:00-8:15 P.M.

LOCATION: NORTH CAMPUS – SECONDARY SCHOOL, 1ST FLOOR, ROOM 1102

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

AGENDA

	Allocated Time/Start Time
I. Call to Order (6:00 pm)	1 min (6:00) (6:01)
• The Board Chair (Mr. Fradette) called the meeting to order at 6:01	
II. Pledge of Allegiance/Mission/Roll Call	2 min (6:01) (6:02)
• Roll call: (Dr. Andre; Here (on the phone) // Mr. Fradette; Here // Mr. Hannan; Here // Mrs. Johnson; Here // Dr. Mayfield; Resigned // Mr. Williams; Here // Mrs. Wittleder; Here). A quorum was present.	
III. Approval of Agenda	2 min (6:03) (6:03)
• Motion: Mr. Williams moved to approve the agenda and was seconded.	
• Discussion: None	
• <u>Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)</u>	
IV. Celebrate TCA (CSP Handbell Choir and Duck Stamp Project)	5 min (6:05) (6:04)
Action: (Harris)	
Motion: (Info)	
Rationale: to highlight accomplishments of TCA students, staff, and parents	
• This month we celebrated art and music enrichment at our Cottage School Program (CSP).	
• Several CSP students shared their artwork which will compete in the upcoming U.S. Fish & Wildlife Services Duck Stamp Competition.	
• Others performed Haydn's <i>Surprise Symphony</i> with handbells.	
• Thank you CSP teachers Michelle Dalrymple and Jen Socolofsky.	
V. Comments from the Audience (Audience members have 3 minutes to address the Board)	10 min (6:10) (6:16)
(NOTE: Per procedural rules if more than one person is speaking on the same topic we request that one or two specific spokespersons speak on behalf of the group)	
• There were no comments from the audience.	
VI. Comments from the Board of Directors	10 min (6:20) (6:17)
• Mr. Fradette: Announced that Dr. Mayfield has stepped away from the Board due to family and business obligations	
• Mrs. Wittleder: Looking forward to a new year and seeing the creative talents of our students	
• Mr. Hannan: New update from the EAC regarding new membership agreement	
• Mr. Williams: Past year was tough on everyone; important to tackle the core issues that face TCA as well as the mental challenges that still lie ahead	
VII. Board Development (Character Development at Traditional High School)	15 min (6:30) (6:22)
Action: (Jolly, Shields)	
Motion: (Info)	
Rationale: to reinforce good practices of effective school Boards and to better understand TCA values	
• Mr. Shields was sick this evening. His presentation will be moved to the February Board meeting.	
• Mr. Jolly relayed a story about some of our soccer players who have gone on to play at Taylor University and who are noted as being great young men (not just great players)	
VIII. Legal Update/Training	10 min (6:45) (6:25)
Action: (Miller)	

Motion: (Info)

Rationale: to update the Board on Colorado Legislative actions

- Joshua Miller (new lawyer at MillerFarmerLaw) briefed the Board on the following items:
 - Curriculum Transparency Bill: Would require putting all school classroom materials on our website; no chance of being passed
 - Open meetings law
 - In executive session you are only allowed to talk about the specific item/s for which the executive session was convened

IX. Report of the President & Cabinet Spotlights 15 min (6:55) (6:33)

Action: (Sojourner)

Motion: (Info)

Rationale: to highlight cabinet activities (Pres., Ops, Academics, HR, Finance)

- Dr. Sojourner highlighted the following items from his report:
 - Used many quotes from Mr. Weston's (ASD20 Liaison) evaluation report to validate how well TCA is doing across the Board (from academic performance to community relations) in achieving our Core Values
 - Dr. Sojourner released his 1st podcast with more to follow; at least one a month
 - \$50,000 December Donation Challenge was matched and then some; closed out the year with the largest December donations ever
 - Staff compensation: based primarily on PPR increase to pay for increases in salaries, donations to pay for Staff Returning Bonuses, and reserves to account for Staff Compensation Bonuses
 - TCA Board Committees: Reviewed the current Board committees and the importance of forming committees with specific duties and responsibilities that work cooperatively with the Administration

X. Consent Agenda 3 min (7:10) (7:00)

Board Directed items to be removed from Consent Agenda:

Motion: (Vote) to file the Consent Agenda

A. Finance (VanGambleare)

1. November Financials

B. SAC Minutes

1. North Elementary: November 16, 2021
2. High School (Resource Priorities): December 17, 2021

C. Building Corp Director Appointments

- **Motion: Mrs. Wittleder moved to file the Consent Agenda and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**

XI. Minutes: December 13, 2021 2 min (7:13) (7:01)

Action: (Swanson)

Motion: (Vote) to approve the December 13, 2021 minutes

Rationale: to provide a record of the Board meeting for files

- **Motion: Mr. Williams moved to approve the December 13, 2021 Board meeting minutes and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**

Break 10 min (7:15) (7:02)

XII. Discussion Agenda Items

A. Items removed from Consent Agenda

B. Cabinet Level Reports

1. Mid-Year Budget Modification

5 min (7:25) (7:10)

Action: (VanGambleare)

Motion: (Vote) to approve the mid-year budget modifications presented by Mr. VanGambleare

Rationale: to approve changes to the current year budget

- **Motion: Mr. Hannan moved to approve the mid-year budget modification presented by Mr. VanGambleare and was seconded.**
- Discussion: Mr. VanGambleare discusses the need for a mid-year budget modification in the following AREAS:
 - General Fund Budget
 - Activities Budget
 - Non PPF Budget
 - Building Fund Budget

- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**

2. **New Course Approvals** 10 min (7:30) (7:19)

Action: (Jolly)

Motion: (Vote) to approve two new courses

Rationale: to review and approve new courses added to the TCA curriculum

- **Motion: Mr. Hannan moved to approve the two New Courses (CP Yearbook and HS Artes Liberales) and was seconded.**

- Discussion: None

- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**

3. **School Calendar Review/Approval** 10 min (7:40) (7:23)

Action: (Jolly)

Motion: (Vote) to approve the school calendars for the 2022-23 school year and preliminarily approve the Draft 2023-24 school year calendars

Rationale: to provide the Board an opportunity to approve the 2022-2023 school year calendar and preliminary approval of the Draft 2023-2024 school year calendars

- **Motion: Mr. Hannan moved to approve the school calendars for the 2022-23 school year and preliminarily approve the Draft 2023-24 school year calendars and was seconded.**

- Discussion: Mrs. Birkey stated that all the requirements associated with the calendar policy had been met including student contact hours and days, TCA family vacation time philosophy, and professional development time.

- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**

C. Board Level Reports

1. **Announce the Board of Directors Upcoming Election** 5 min (7:50) (7:28)

Action: (Fradette)

Motion: (Information)

Rationale: to announce the upcoming election and to discuss the search for eligible candidates for the TCA Board

- There will be two Board of Director positions up for election in March.
- Those positions are currently filled by Dr. Terence Andre and Mr. Tim Hannan, and both plan on running for a second term.
- If other community members wish to seek election for these 3-year term positions, please complete the Board Candidate Packet available on the TCA website under TCA Board.
- Completed packets must be submitted to our Board Clerk, Mr. Bob Swanson, by 4 pm on Thursday, February 10th.
- The upcoming online election will take place from March 14th - April 1st.

2. **Board Member Appointment Committee (BMAC) Formation** 5 min (7:55) (7:37)

Action: (Fradette)

Motion: (Vote) to approve forming the BMAC committee and its associated members to search for and recommend a replacement for Dr. Mayfield

Rationale: to form the BMAC to search for and recommend a replacement for Dr. Mayfield who is resigning from the Board due to family and business obligations.

- **Motion: Mrs. Wittleder moved to approve forming the BMAC committee with the following members: Mr. Fradette, Mr. Hannan, Mrs. Wittleder, Dr. Sojourner, Dr. Thomason, Mr. Swanson to search for and recommend a replacement for Dr. Mayfield and was seconded.**

- Discussion: Dr. Mark Mayfield has resigned from the Board due to family and business obligations. The Board decided to form a Board Member Appointment Committee (BMAC) to recommend a replacement for Dr. Mayfield, as soon as practical. This position is appointed by the Board and is not an elected position.

- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**

D. Board Communication 5 min (8:00) (7:49)

Action: (Secretary)

Rationale: to develop and approve of communication update to community

- Celebrate TCA
- 2022 Board Election
- Dr. Mayfield resignation
- School calendars approved

E Future Board Agenda Items 5 min (8:05) (7:51)

1. Quarterly Financial Report, Info, VanGambleare, Feb
2. Announce Board of Director Candidates, Info, Fradette, Feb
3. Curriculum Review/Text Review (Elementary), 1st Read, Jolly, Feb
4. Board Budget, 1st Read, Hannan, Feb
5. Annual Facility Master Plan Report/Deferred Main., Plans, Costs, Info, Pacht, Feb
6. Board Candidates Video Presentations, Video, Fradette, Feb
7. March Working Session Topics, Disc, Fradette, Feb
8. Policy Review, 1st Read, Governance Committee, Feb
9. **Considering the next regular board meeting was scheduled for Valentine's Day - Monday, February 14th, the Board has agreed to slide the meeting one day, to Tuesday, February 15th. This change has been updated on our website, and the official meeting announcement will reflect this change.**

F. Comments from the Board of Directors

5 min (8:10) (7:54)

- Mr. Williams: Good step forward on creating new communication avenue: Podcasts
- Mr. Fradette: Asked the Board to suggest topics for the upcoming Board Working Sessions in March
- Mrs. Johnson: Thanked Mr. VanGambleare for making it easy to understand the mid-year budget modification
- Mrs. Wittleder: Thanked the people involved in creating the school calendars for all of their hard work

XIII. Adjournment (Approx. 8:15 p.m.)

(8:15) (8:00)

- **Motion: Mrs. Wittleder moved to adjourn the meeting and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**

Sonya Wittleder
TCA Board Secretary